

**To:** Jacobson, Doug[jacobson.doug@epa.gov]  
**From:** Drammeh, Joan  
**Sent:** Wed 8/12/2015 1:28:16 PM  
**Subject:** RE: Overtime Pay Period 18

Thanks for the heads up Doug! Take care.

**From:** Jacobson, Doug  
**Sent:** Wednesday, August 12, 2015 8:26 AM  
**To:** Drammeh, Joan  
**Subject:** RE: Overtime Pay Period 18

As it turns out, Angela will be getting a single person to assist her, Cindy Fanning. So, I will not participate after all.

Thank you, Joan.

**From:** Drammeh, Joan  
**Sent:** Wednesday, August 12, 2015 7:00 AM  
**To:** Jacobson, Doug  
**Subject:** RE: Overtime Pay Period 18

Doug,

You don't have to update your hours daily in SharePoint. Just need to confirm your pay grade and program code. I am not tracking any of the required meetings.

**From:** Jacobson, Doug  
**Sent:** Tuesday, August 11, 2015 3:43 PM  
**To:** Drammeh, Joan  
**Subject:** RE: Overtime Pay Period 18

Joan,

Do I have to document my time during regular hours with a pay code in People Plus?

Is there a call today at 4 that I need to be on – trying to clarify your other invitation?

Thanks,

Doug

**From:** Drammeh, Joan

**Sent:** Tuesday, August 11, 2015 3:35 PM

**To:** Knabel, Jessica; Arias, Jack; Pham, Lisa; Gomez, Kendra; Johnson, Terrence; Khoury, Ghassan; Ibarra, Juan; Osowski, Sharon; Snyder, Shannon; Jacobson, Doug; Torres, Michael; Mueller, Brian; McElroy, Damon; Biggs, Tonia; Turner, LaDonna; Garcia, David; Ruhl, Christopher; Smalley, Bryant; Shaikh, Taimur; Bhattacharya, Dipanjana; Ofosu, Philip; Enders, Jhana

**Subject:** Overtime Pay Period 18

**Importance:** High

Good afternoon,

Overtime documents for pay period 18 have been placed in a secure folder on SharePoint. Please check the information regarding pay grades and program codes. Click the following link to access the Gold King Mine Spill SharePoint page to review your documents in the OVERTIME\_PP18 folder:

<https://usepa.sharepoint.com/sites/R6/6SF/GKM>

If you are unable to access the SharePoint site, please send me your pay grade and program code. Thank you.

**\*\*NOTE:** If you are having difficulty accessing SharePoint via cell phone, please try again on your government computer.

Respectfully,

**Joan Drammeh**

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